

RUSHVILLE CITY UTILITIES
601 W 3RD St.
Rushville, IN 46173

Minutes of the Utility Board Meeting, March 14, 2016
The Utility Board met at the Utility Business Office

Phil Starkey called the meeting to order.

Board Members Present:

Phil Starkey
Michael Singleton
Dale Gardner
Greg Coffin

Brian Bess was absent

Others present:

Les Day	Facility Manager
Gina Jenkins	Office Manager
Geoff Wesling	Utilities Attorney
Mike Pavey	Mayor

Greg Coffin motioned to approve the minutes from the February 17, 2016 meeting. Butch Singleton seconded the motion. The motion carried.

Les Day reviewed the Utility report for the month of February. The Water Operating report did not show N.P.D.E.S. violations for the month. There were 29.27 million gallons of water pumped, with 27.97 million gallons of water treated. Water plant personnel responded to 12 service calls for billings and customer requests. There were 13 customer requests to check for leaks. There were 15 line locates. There were 52 connects and 51 disconnects for the month, with the total customers being 2,734.

The Operating Report for Wastewater showed no N.P.D.E.S. violations for the month. There were 49.61 million gallons of wastewater treated, for the month. It was reported that there was a total 3.42 inches of precipitation for the month.

There were 5 sewer complaints checked. There were 2,500 feet of sewer mains cleaned from sewer complaints. There were no loads of septic sludge accepted for the month of February.

Gina Jenkins updated everyone on the automated calling system. She told the board that the office staff has received a large number of customers' forms with their phone numbers. Once they have everyone's numbers in the system, she will follow up with getting the system set in place.

The Utility board had reviewed the aged billing accounts that Gina had given them in February. She asked them to approve the list so that they can be purged from the billing system. Butch Singleton motioned to approve the list. Dale Gardner seconded the motion. The motion carried.

There was one customer concern that was discussed at the meeting. There had been a complaint from Tonia Stout and her husband, Lee Duncan on March 2, 2016. They reside at 415 E. 11th Street and have had problems with their toilet flushing and a sewer gas smell in their home. City Utilities had answered their previous complaint in the fall of 2015 and had roots removed from the sewer main in their area. There was a service call made on March 2, 2016 to have the sewer main checked. The City Utilities employees did not find any problems. After a complaint to Mayor Pavey's office, Les Day investigated the problem and found that the homes' lateral is connected to two of their neighbors. Each property should have its own lateral that connects to the City's sewer main. Geoff Wesling will have a certified letter sent to the property owners and also there will be a letter filed at the courthouse against each property.

Les Day told everyone that he did a walk-thru of the new CSO Treatment plant on Monday, March 4, 2016. There are still 4 items that need to be completed on the punch list. A final walk-thru will be done next month.

Les presented the board with Change Order #4 to approve for payment. The change order includes the boiler, a junction structure and a dump grate. Butch Singleton motioned to approve the change order. Dale Gardner seconded the motion. The motion carried.

Geoff Wesling told everyone that he is waiting on an affidavit from EMC Insurance before proceeding with a court case against Stephen Schofner.

Geoff then told the board that there is a Take-Over Agreement for the CSO Treatment plant retainage account. This will allow City Utilities to recoup the money that they paid out to Newhouse & Newhouse for their services provided when Hartford Fire Insurance Company took over for P.A.E. & Associates. Also, it will allow payment from the retainage account to pay Geoff Wesling for his services and also Donohue & Associates for the additional engineering fees incurred due to the project not being completed on time. Butch Singleton motioned to approve the Take-Over agreement. Greg Coffin seconded the motion. The motion carried.

Brian Bess checked claims for the month. Brian had a previous engagement and could not make the meeting, but e-mailed the board members to let them know that the claims looked fine. Greg Coffin motioned to approve the claims. Butch Singleton seconded the motion. The motion carried.

Les Day told everyone that Steve Gress and Les were meeting with I.D.E.M. on Tuesday morning to discuss Aqua Marine's filter system.

Les said that Eric Schlechtweg, Travis Ervine and Kevin Shook were all going to classes to get their certifications. They will be taking their tests on Wednesday in French Lick, Indiana.

Butch Singleton motioned to adjourn. Greg Coffin seconded the motion. The motion carried.

The next regularly scheduled meeting will be Monday, April 17, 2016 at 5 p.m. at the City Utilities Business office.

There being no further business, the meeting was adjourned.